BINDURA UNIVERSITY OF SCIENCE EDUCATION

CENTRE FOR EDUCATIONAL TECHNOLOGIES INNOVATION AND DESIGN



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1. Introduction

This manual guides lecturers through accessing Articulate 360, creating engaging Rise 360 courses, publishing them as SCORM packages and uploading them to MyBuse (Moodle).

2. Accessing Articulate 360

Step 1: Open a web browser and visit https://articulate.com.

Step 2: Click the 'Log in' button in the upper-right corner.

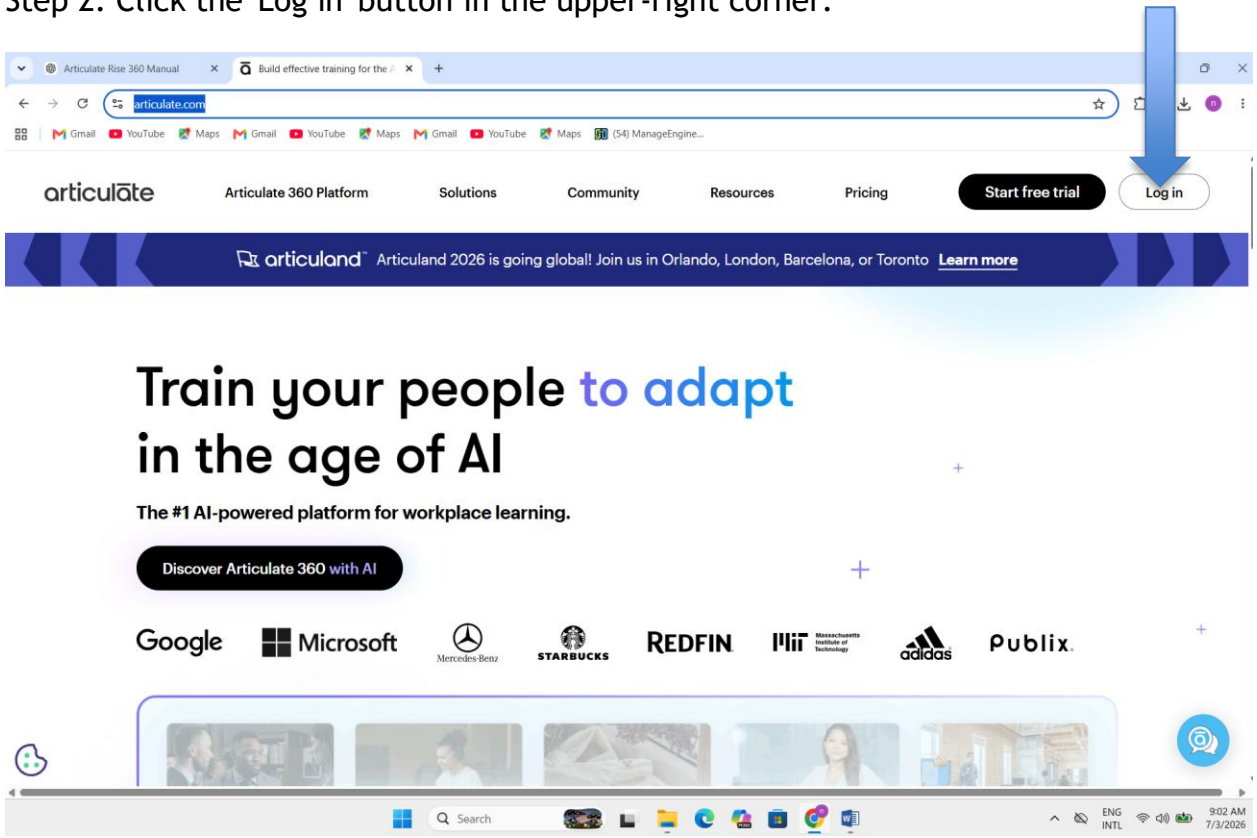
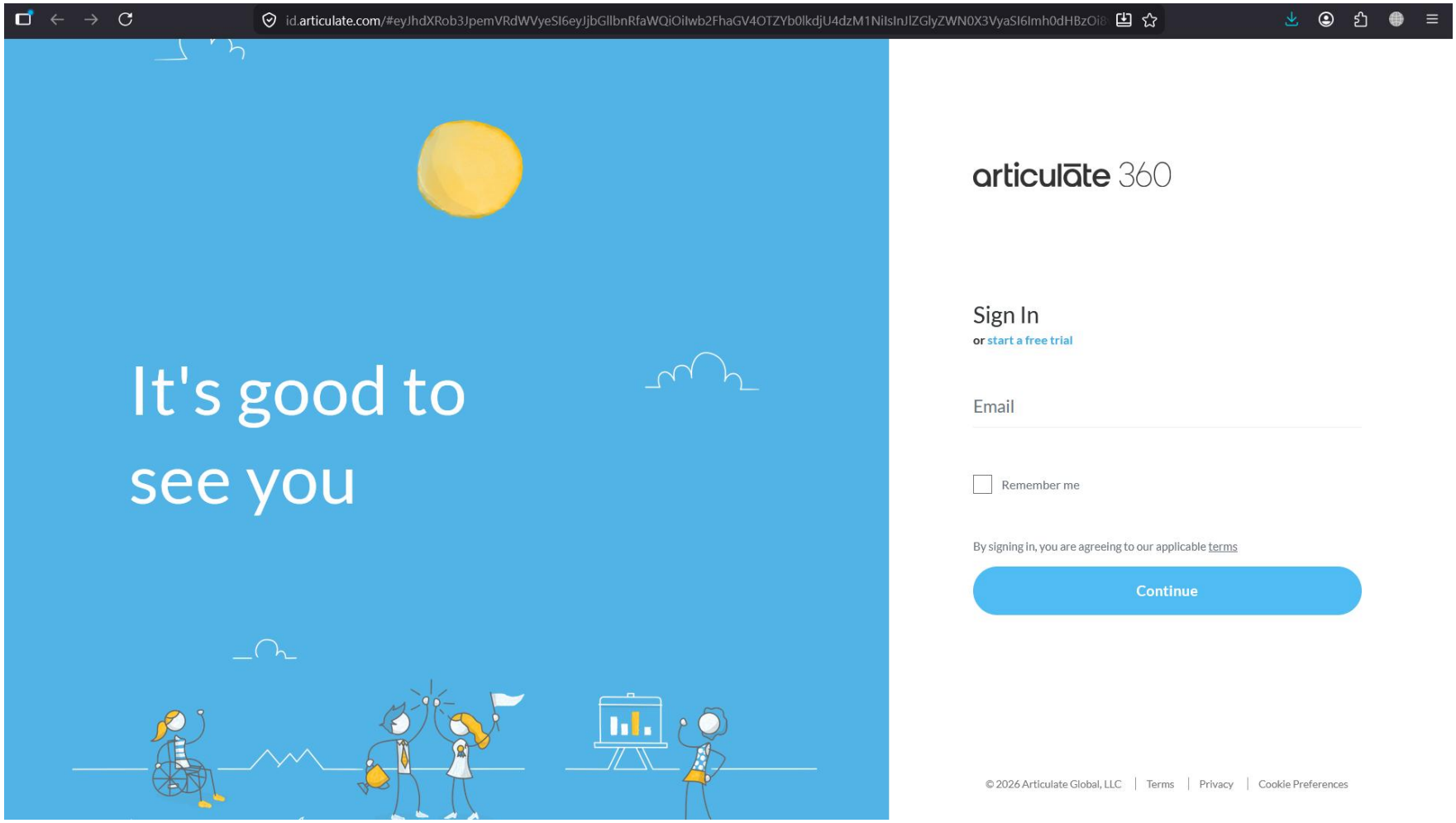


Figure 1. Articulate 360 home page.

Logging In

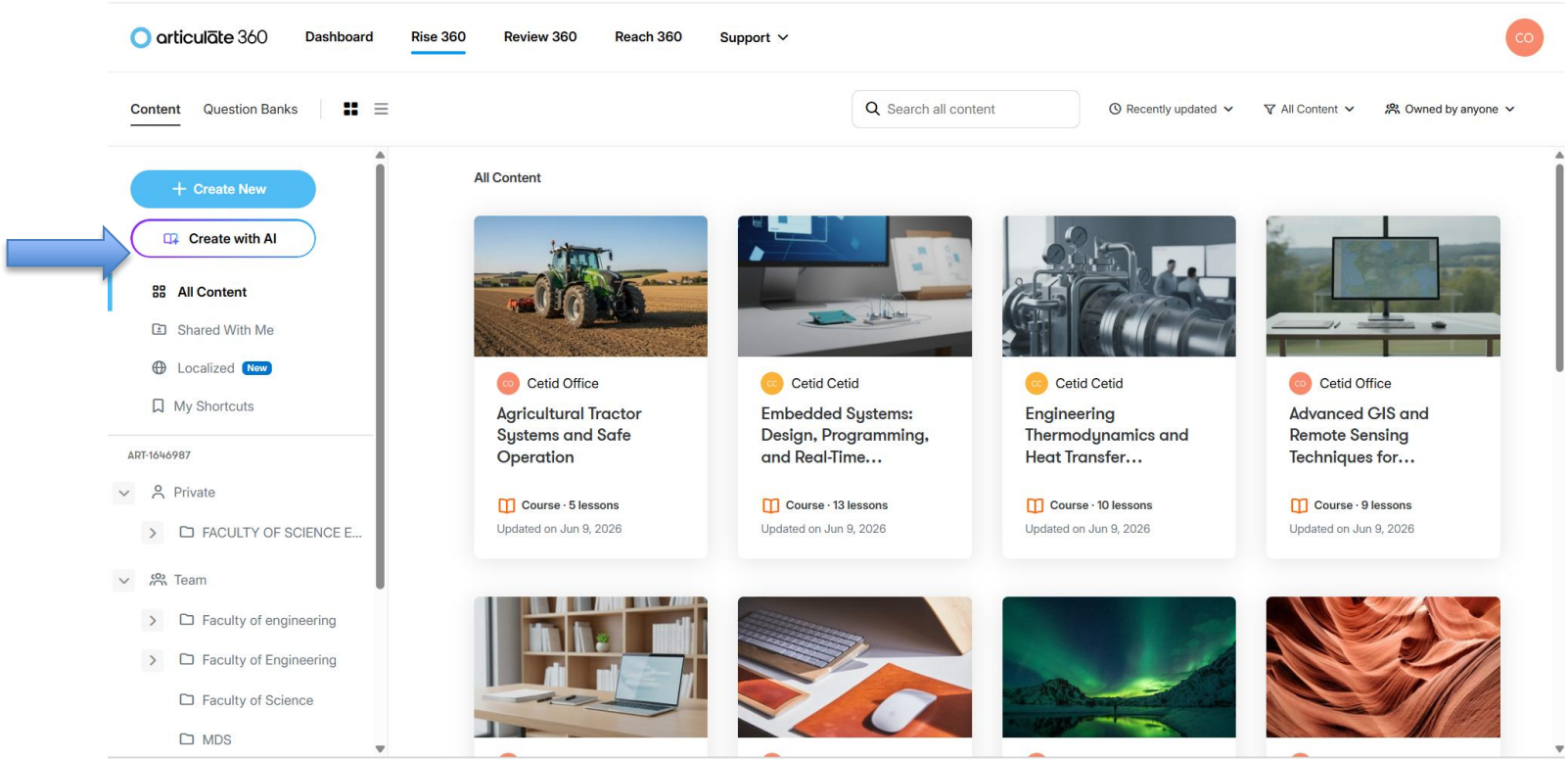
Use ONLY the licensed Articulate 360 account issued by the Centre for Educational Technologies, Innovation and Design (CETID). Do not create or use a personal trial account for official university course development. Enter the CETID-provided institutional email address and password, then sign in to access the Articulate 360 dashboard and Rise 360.



3. Creating a Rise 360 Course

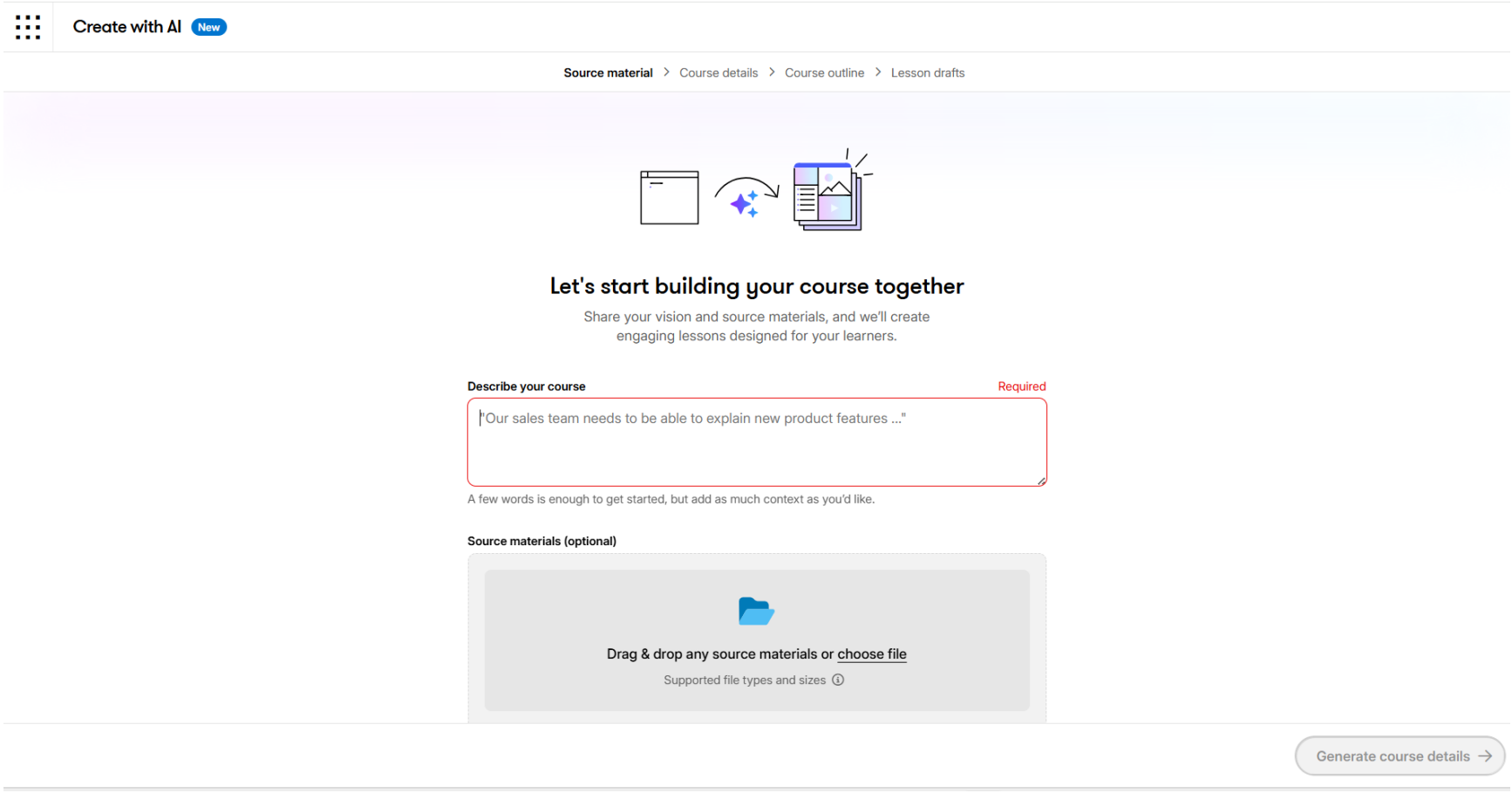
- Open Rise 360 from the dashboard.

- Select Create with AI.

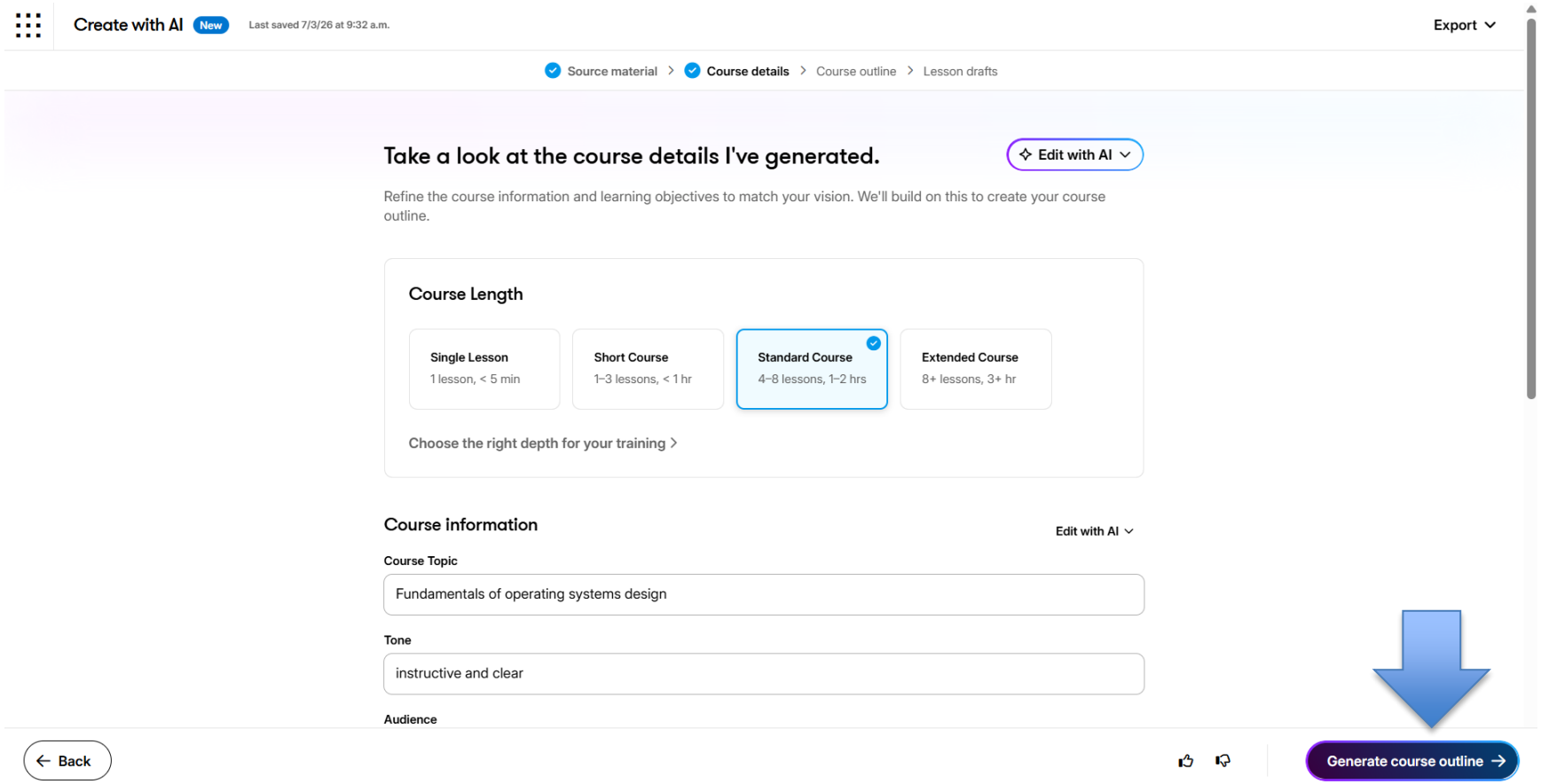


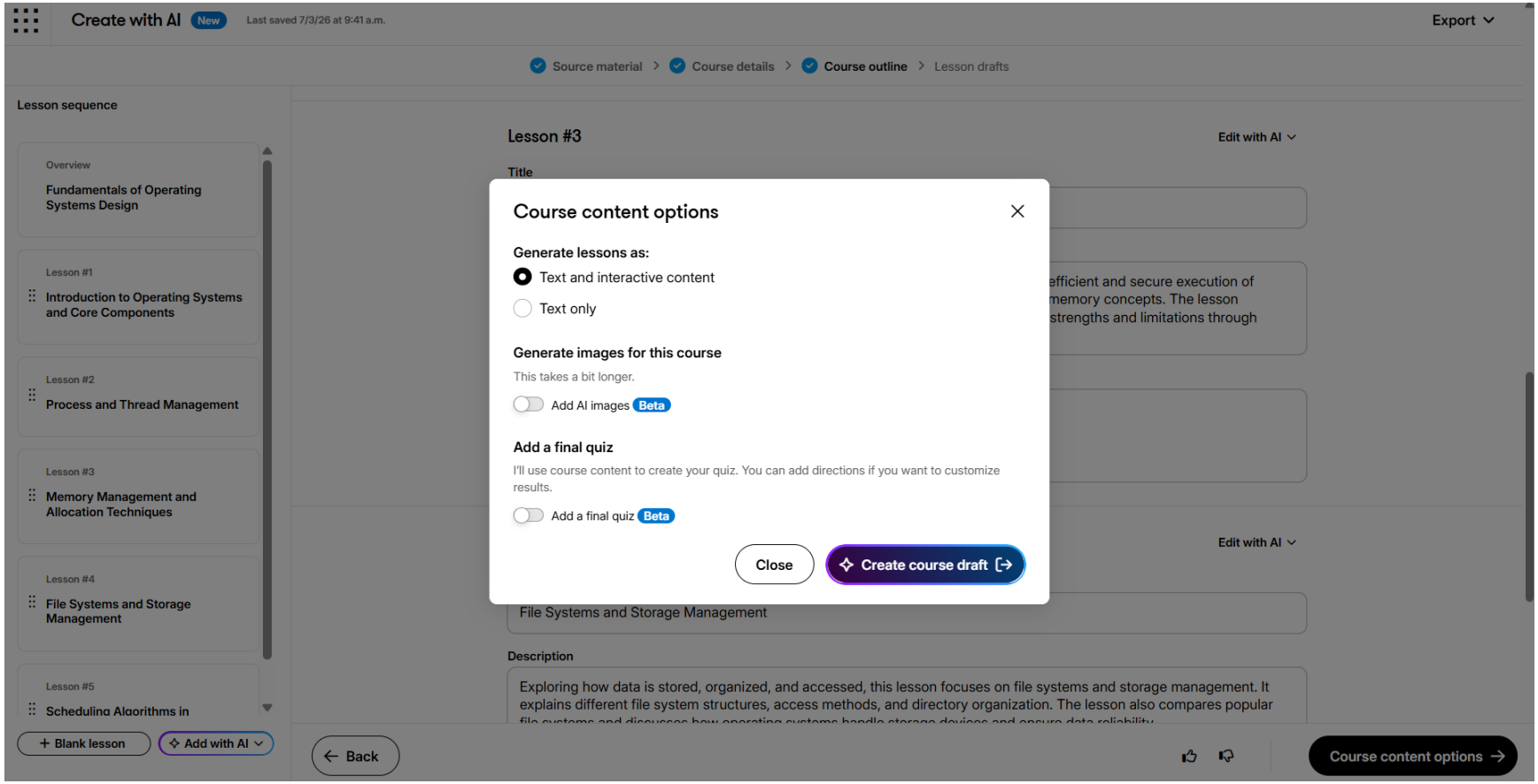
- Provide the course title and description.
- Upload source material (In Articulate Rise 360, **source materials** are the documents or resources you provide to the AI to help it understand the subject matter and generate accurate, relevant course content.)

- You may upload PDF documents, Word documents, PowerPoint presentations, lecture notes, course outlines, reading materials, or other structured teaching resources. Using multiple high-quality source documents improves the accuracy and quality of the AI generated course outline.

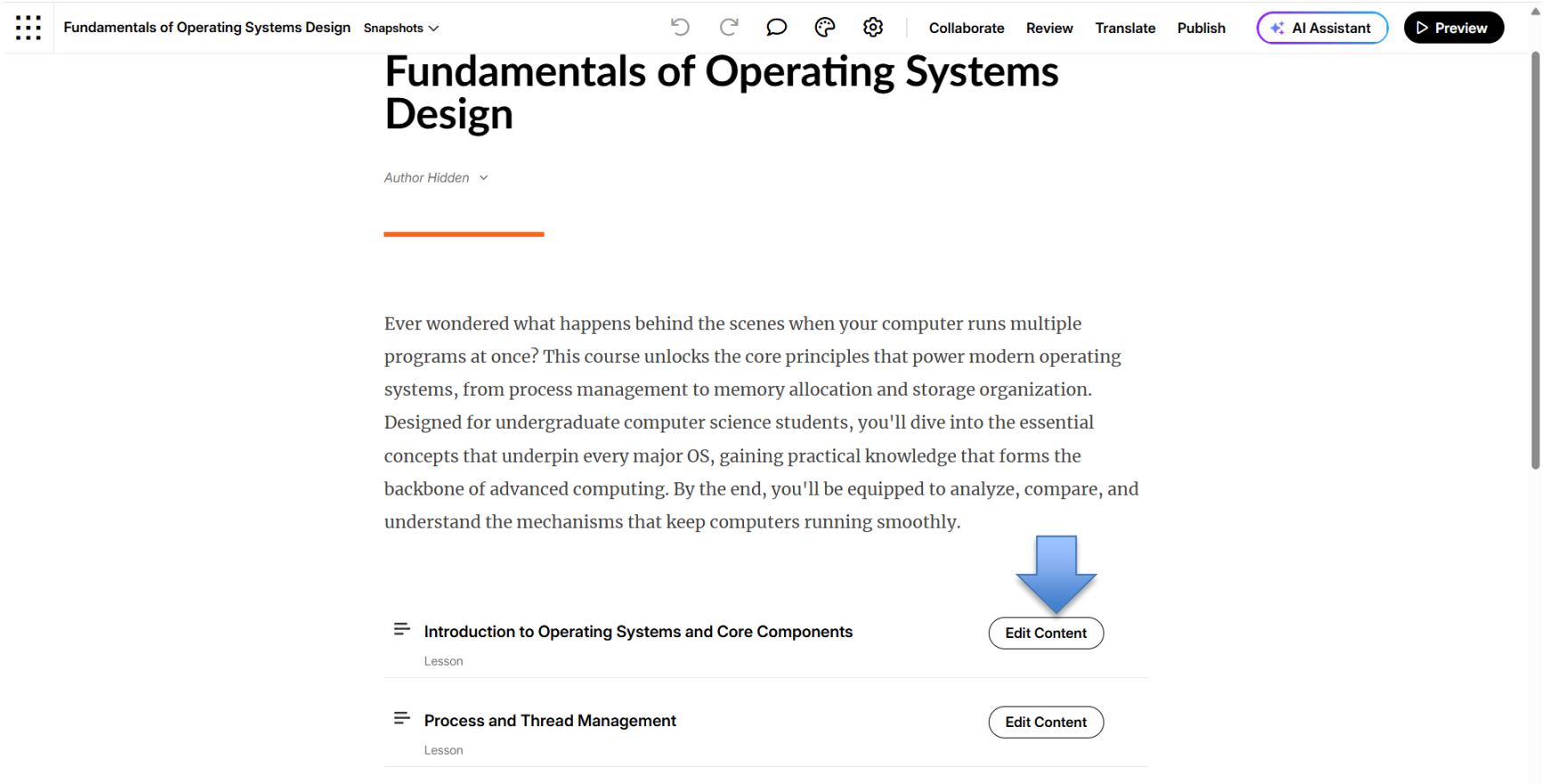


- Generate the outline.


Create with AI
New
Last saved 7/3/26 at 9:32 a.m.
Export
Source material
Course details
Course outline
Lesson drafts
Take a look at the course details I've generated.
Edit with AI
Refine the course information and learning objectives to match your vision. We'll build on this to create your course outline.
Course Length
Single Lesson
1 lesson, < 5 min
Short Course
1–3 lessons, < 1 hr
Standard Course
4–8 lessons, 1–2 hrs
Extended Course
8+ lessons, 3+ hr
Choose the right depth for your training
Course information
Edit with AI
Course Topic
Fundamentals of operating systems design
Tone
instructive and clear
Audience
Back
Generate course outline



- Review and edit lessons.



- Enhance lessons with interactive blocks (Accordion, Flashcards, Knowledge Checks and Continue blocks).

4. Best Practices

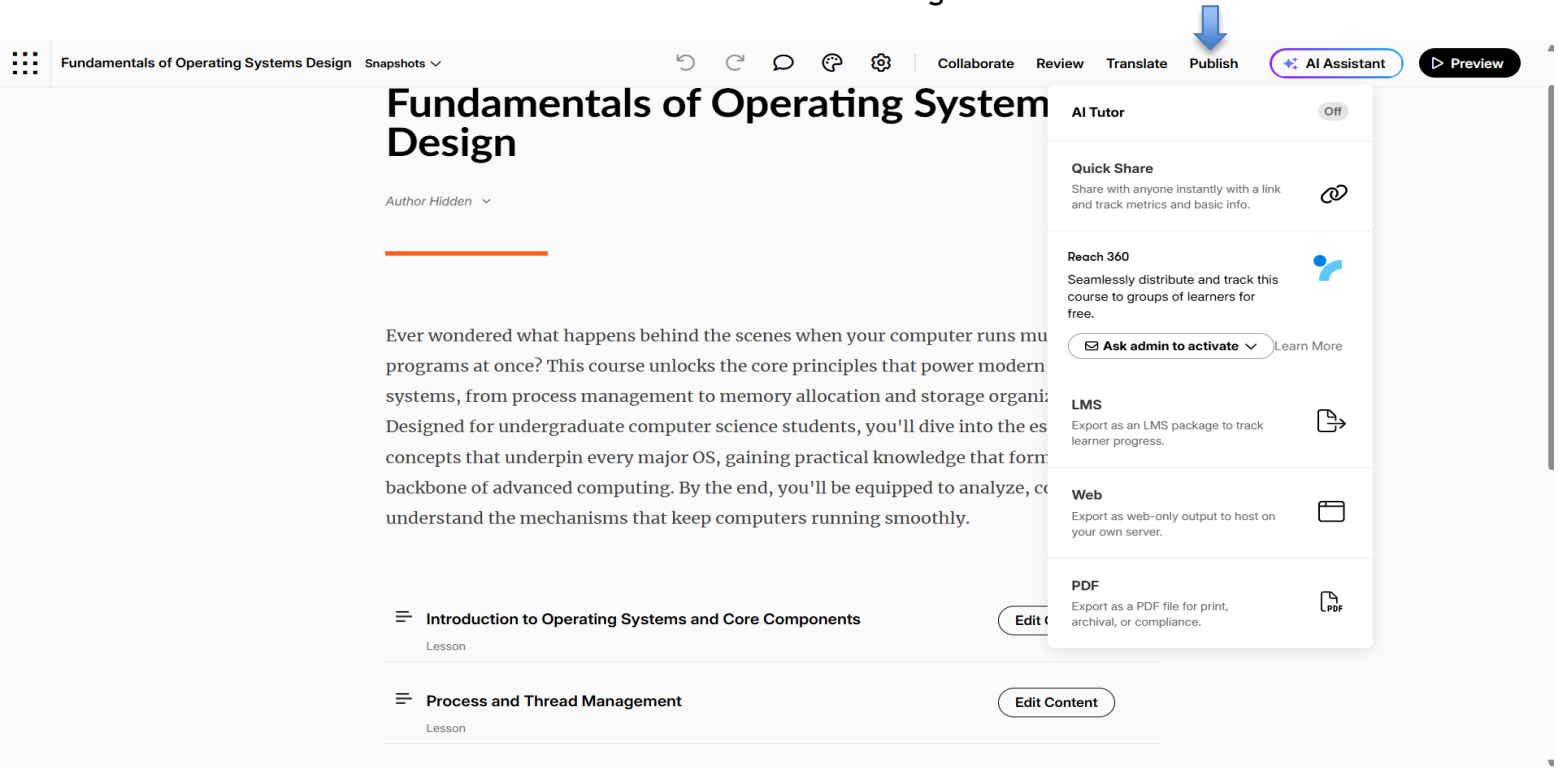
• Keep lessons short and focused.

• Use images and multimedia to improve engagement.

- Include knowledge checks after each topic.
- Use accordions and flashcards to reduce cognitive load.
- Ensure accessibility by using descriptive headings and alternative text.

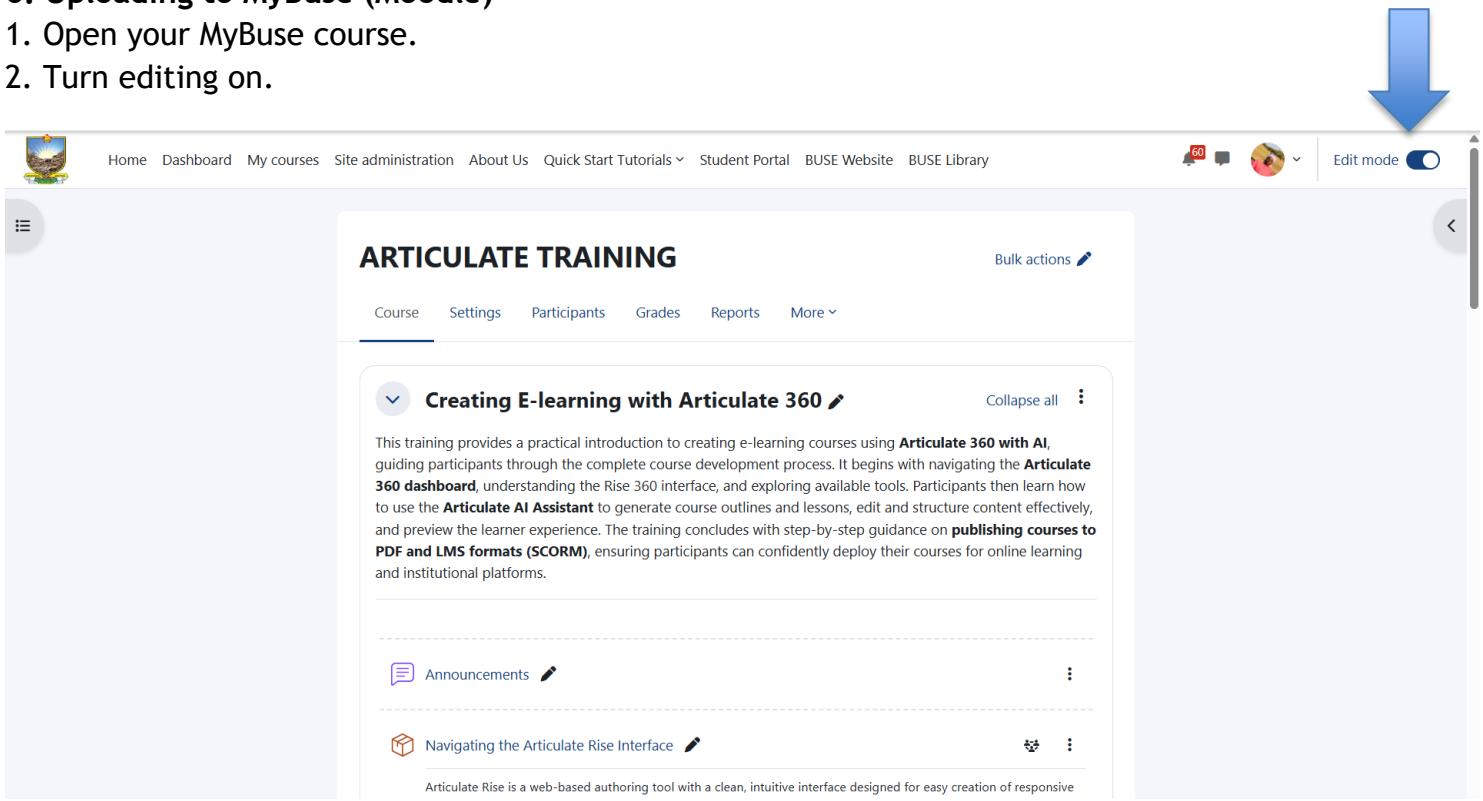
5. Publishing to SCORM

Click Publish → LMS → SCORM 1.2 → Publish → Download Package. Save the downloaded ZIP file without extracting it.



6. Uploading to MyBuse (Moodle)

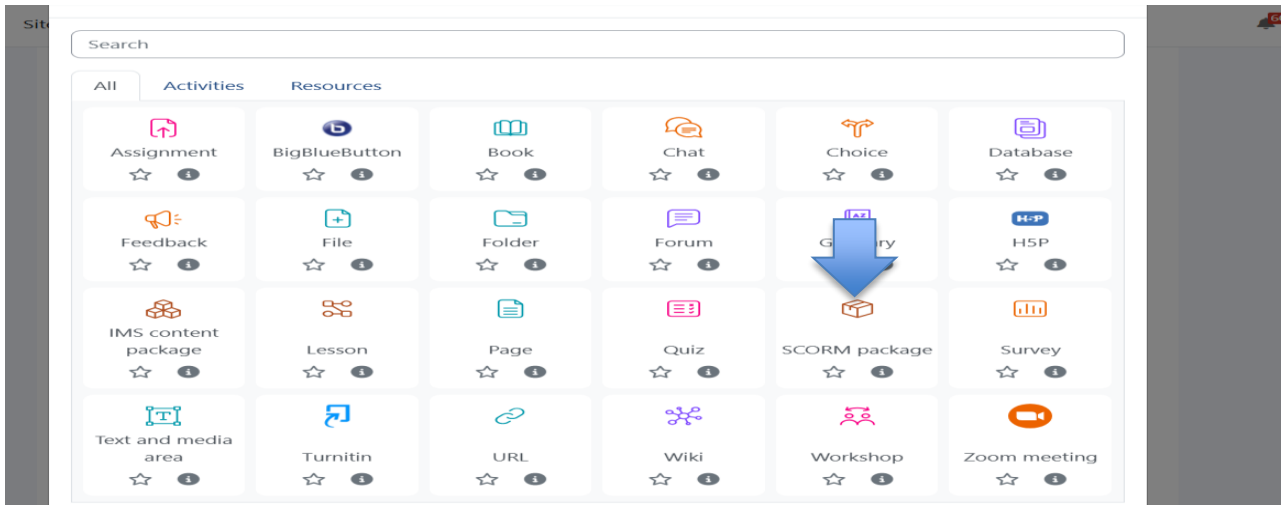
1. Open your MyBuse course.
2. Turn editing on.



3. Add an activity or resource.



4. Select SCORM package.



5. Enter an activity name.

6. Upload the downloaded SCORM ZIP file (do not unzip).
7. Configure grading and completion tracking if required.
8. Save and return to course.
9. Launch the activity to verify it works correctly.